

CHAPTER 13
AREA EDUCATION AGENCIES

222—13.1(303) Area education agencies (AEA). The AEA program provides funding for programs designed to provide quality arts education experiences, professional staff development, and in-service training for teachers and administrators within counties represented by an AEA.

222—13.2(303) Definitions. The definitions listed in Iowa Code section 17A.2 and 222—Chapter 1 shall apply for terms as they are used throughout this chapter. In addition, the following definitions shall apply:

“*AEA*” means area education agency, a designated regional educational center serving a number of counties and school districts as assigned by the Iowa department of education.

“*In-service training*” means an opportunity provided to educators or administrators that provides a participatory experience designed to significantly enhance or improve instructional knowledge or skills.

“*Professional staff development*” means a program designed to significantly improve or enhance an educator’s or administrator’s instructional knowledge or skills.

222—13.3(303) Eligibility. Eligible applicants shall be limited to Iowa’s designated AEAs. Projects for which funding is requested shall be accessible to all school districts served by an AEA. Projects shall be focused on a specific administrative or instructional audience, such as all art teachers in the AEA. Expenses eligible for funding include:

1. Provider of services honoraria.
2. Travel and subsistence costs for provider of services.
3. Materials needed to conduct the program.

222—13.4(303) Application procedures. All applications shall be submitted on the official application form obtained from the arts division office.

222—13.5(303) Deadline. Applications shall be due a minimum of six weeks in advance of the project.

222—13.6(303) Review criteria. Project applications shall be evaluated on the basis of the following criteria:

- 13.6(1)** Overall quality of project objectives developed by the applicant—up to 4 points.
- 13.6(2)** Support or enhancement of existing education activities or curricula in area schools—up to 4 points.
- 13.6(3)** Extent of ultimate impact on arts programs in area schools—up to 4 points.
- 13.6(4)** Provisions for evaluation—up to 4 points.
- 13.6(5)** Extent to which the intended project fills an identified need for professional development within the geographic area of the area education agency—up to 4 points.
- 13.6(6)** Evidence of involvement and ongoing commitment to unserved and underserved populations—up to 4 points.

222—13.7(303) Review process. Applications shall be reviewed by arts division staff and recommendations made to the administrator. Final determinations shall be made by the administrator the first week of the month following receipt of the application.

222—13.8(303) Awards process. Grant awards shall be made on the basis of full or partial funding as recommended by the arts division staff and determined by the administrator. Upon granting the award, the arts division shall issue the official service contract to the recipient. Upon approval of a grant

award, the arts division shall supply the recipient with the final report form and the provider of services evaluation form.

222—13.9(303) Reporting. The recipient shall submit to the arts division a final report in accordance with 222—subrule 2.3(36).

222—13.10(303) Audit procedures and requirements. The audit procedures and requirements for recipients as outlined in 222—subrule 2.3(40) shall be in effect for the AEA program.

222—13.11(303) Appeals. Applicants who were denied funding may appeal the decision in accordance with procedures as outlined in 222—subrules 2.3(43) and 2.3(44).

These rules are intended to implement Iowa Code section 303.88.

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